

# **Carpenters' Combined Funds Inc.**

## **Member Portal 5-Step Login Instructions**

- **Step 1: Find the Member Portal**
- **Step 2: Register for Account**
- Step 3: Find Activation Code
- **Step 4: Activate Account**
- Step 5: Log In



## **Step 1: Find the Member Portal**

- Go to <u>www.carpenterscombinedfunds.org</u>
- Click on **MEMBER LOGIN**

If on your desktop PC, click on **MEMBER LOGIN** on the left.



If on your phone, click on the three lines at the bottom right to see the menu..





## **Step 2: Register for Account**

- Click on **REGISTER FOR ACCOUNT**
- Register for Account
  - o Click on each box and fill out the field
  - All fields are required. Incomplete boxes will be marked red.
- Verify Your Identity
  - Click on Last Name, SSN, Date of Birth and fill in each box
- Create Your Account
  - Enter valid email (click on box).
  - o Enter it twice
  - Create password (click on box)
  - o 8 128 characters, 1 capital letter, 1 special character, 1 number
  - Enter it twice
  - Select a security question
  - Enter security answer
- Click REGISTER FOR ACCESS



*This is the Login page where you can log in to access your benefit information. Click on* **CREATE ACCOUNT** to create an account.

ack to carpenterscombinedfunds.org					
CARPENTERS A COMBINED FUNDS FUNDS HOTC& JOLA					
Participant Login					
Log in below to access your benefit information. If you do not have an account, click "Create Account."					
Username					
Your username is the email you used to register.					
Password					
	Reset Password				
LOG INTO YOUR ACCOUNT					
Create Account					



## Register for Account

- Click on each box and fill out the field
- All fields are required. Incomplete boxes will be marked red.

ik to login attime CARPENTERS COMBINED FUNDS INC. INC. INC. INC. INC. INC. INC.						
Verify Your Identity						
🚊 Last Name	🔙 Social Security Number		Birth Date			
Create Your Account						
Email		🔁 Re-enter Email				
A valid email address is required						
Password		Re-enter Password				
≂, Security Question						
Select a question	~	Answer to Question				
An activation code will be sent to the email address you provide here. You	will need to use this activation code to REGISTER	activate your account and login. FOR ACCESS				



### **Step 3: Find Activation Code**

- An activation code will be sent to your email address
- Search for an email titled "Member Website Registration"
- Check your SPAM folder if needed for an email from *isite@issi-webportal.com*
- Write down Activation Code.
- Click on ACTIVATE ACCOUNT





#### **Step 4: Activate Account**

- Click on each box and fill out the field
- Click on username. Your username is the email address you registered with.
- Click on password. Fill it in with password you registered with.
- Click on activation code. Fill it in with the code from your email.
- If all boxes are correct, you will be taken back to the Log in page. If you have any issues, please contact the Fund Office at 412-922-5330 or Toll Free within PA at 1-800-242-2539.

ack to login	CARPENTERS COMBINED FUNDS INC.	
Lusername:	Account Activation * All fields are required and must be filled out	
Your username is the email address you reg	istered with	
Activation Code: The activation code was emailed to you whe	n vou created your account.	
		SUBMIT



## Step 5: Log In

- Congratulations! You may now log in to view your benefits.
- Click on username. Your username is the email address you registered with.
- Click on password. Fill it in with password you registered with.
- Click on LOG INTO YOUR ACCOUNT.

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Log in below to access your benefit information. If you do not have an account, click "Create Account."						
Username john.doe@carpenterscombinedf	unds.org					
Your username is the email you used to re	gister.					
Password						
		Reset Password				
	LOG INTO YOUR ACCOUNT					
	Create Account					